

HOLY EPIPHANY PREMISES BOOKING FORM

Name of Hirer

Address

.....

Telephone Number Home/Mobile

Work

Name of Organisation

Date of Hire

Time of Hire

Purpose of Hire

Area(s) to be hired (delete as applicable) Hall Jubilee Room Church

Total Booking Fees Deposit Paid

I have read and understood the Conditions of Hire. I accept responsibility for being in charge of the area of the premises hired during the time of hire and for ensuring that all the Conditions and Supplementary Conditions are fully observed and performed. I acknowledge that I shall be personally responsible for any loss or damage to any furniture or equipment belonging to the Church during the period of hire.

I agree to abide by the church's Child Protection Policy / I enclose a copy of our Child Protection Policy for approval. (Delete as appropriate)

Holy Epiphany takes your privacy seriously and will not share your personal data with anyone. We only keep the information necessary to administer the hire contract or other agreement with us that you enter into, and this will be erased after it becomes redundant or in any case after the end of the year following your hire.

If you wish to pay by BACS the details are:

Holy Epiphany Church Hall account

Sort code: 51-81-20

Account No: 05815177

Should you want to pay the balance by cheque when the time comes you need to make cheques payable to 'Holy Epiphany Church Hall'

Signed (as hirer) Date